



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

LANDSCAPE/GREENHOUSE CONSULTANT

Job Number: 20001399

Job Code: 70320V161016

Job Group: 7000 - ENGINEERING AND GEOLOGICAL

Job Established: 06/16/1982

Job Revised: 10/16/2016

Grade: 14 Salary (MIN - MID):

\$18,075-\$23,944 - Hourly

\$2,937.20-\$3,890.90 - 37.5 Hr. Monthly Salary

\$3,133.00-\$4,150.30 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Consults with Landscape Architects and Engineers to implement landscape design plans and give technical input. Performs professional level greenhouse production work. Reviews grounds maintenance contracts for technical accuracy. Performs floral design work. Provides technical support concerning greenhouse maintenance, grounds management, florist design, landscape design and other areas of grounds management to internal and external agencies as needed. May coordinate the work of ground maintenance and landscaping staff; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a bachelor's degree in horticulture or a related field (plant production, agronomy, botany, floriculture, greenhouse operation, landscape architecture or landscape planning or turf management.).

EXPERIENCE:

Must have two years experience as head grower or assistant grower in greenhouse production operations OR two years experience in floral/garden center business as an arranger/designer OR two years experience in landscape/garden center design or in a Landscape Architect firm or grounds management firm.

Substitute EDUCATION for EXPERIENCE:

COMBINED EDUCATION AND EXPERIENCE SUBSTITUTION CLAUSE: An Associate's degree in greenhouse operations, landscape design, floral design, grounds management or similar horticulture experience and four years experience in the industry (landscaping or greenhouse) will substitute for the required education.

Substitute EXPERIENCE for EDUCATION:

See Substitution Clause: Education

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must possess a valid driver's license prior to appointment in this classification. Must possess the Kentucky Division of Pesticide chemical applicator's certification for Ornamental and Turf (Category #3). <http://www.kyagr.com/> Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Propagates and grows horticultural crops, such as annuals, perennials, foliage and flowering potted plants. Uses technical knowledge of plant culture, environmental control systems and greenhouse structures. Inspects fields and beds periodically to ascertain nutrient deficiencies, detect insects, disease and pest infestations and identify foreign plant growth. Selects, recommends and schedules materials such as pesticides, fertilizers and herbicides to insure quality control. Gives transplanting and cultivation instructions to landscape staff and monitors activities. Maintains greenhouse structure and mechanics. Designs live, cut, dried and artificial floral arrangements for daily use and events such as holidays, balls, Derby, conferences, etc. for Executive Mansions and offices. Confers with directors of special events regarding price and type of arrangement desired. Maintains interior foliage and flowering plants. Plans, plants and maintains cutting gardens as required. May instruct and direct other workers in floral design and flower bed maintenance. Prepares landscape plans for new and existing buildings. Prepares specifications for purchase of landscape materials. Review site development plans and specifications from consultants. Provides technical assistance to architects and recommends and demonstrates maintenance procedures. Coordinates the work of staff performing landscape installation work. Interprets, enforces and assists in development of departmental policy. Keeps logs of activities, maintains records and compiles reports. Attends educational sessions. Coordinates the work of outside contractors performing grounds maintenance work such as tree trimming, chemical applications, mowing, landscape installations, producing greenhouse crops; etc.

UNIQUE PHYSICAL REQUIREMENTS:

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work typically requires lifting over five pounds, bending, stooping, exposure to all weather conditions such as heat, cold, rain, humidity, sun, etc. Will be exposed to chemicals (pesticides, fertilizers, etc.). Works with sharp tools.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title maybe required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.